



SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1 DECEMBER 2019 TO 31 MARCH 2020

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing Vicky.hibbert@surreycc.gov.uk, or writing to the Democratic Services Lead Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2019

Name	Portfolio
Mr Tim Oliver	Leader of the Council
Mr Colin Kemp	Deputy Leader
Mr Mel Few	Cabinet Member for Finance
Mr Matt Furniss	Cabinet Member for Highways
Mr Mike Goodman	Cabinet Member for Environment and Waste
Mrs Julie Iles	Cabinet Member for All-Age Learning
Mrs Mary Lewis	Cabinet Member for Children, Young People & Families
Mrs Sinead Mooney	Cabinet Member for Adults & Public Health
Dr Zully Grant-Duff	Cabinet Member for Corporate Support
Ms Denise Turner-Stewart	Cabinet Member for Community Safety, Fire & Resilience
Mrs Natalie Bramhall	Deputy Cabinet Member, Property
Mr Mark Nuti	Deputy Cabinet Member
Miss Alison Griffiths	Deputy Cabinet Member, Health

SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 December 2019 TO 31 March 2020

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
CABINET MEMBER DECISIONS - 3 DECEMBER 2019							
3 Dec 2019	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m. Fully Exempt	Cabinet Member for Finance Decisions	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Bowen)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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CABINET MEMBER DECISIONS (ALL-AGE LEARNING) - 5 DECEMBER 2019
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5 Dec 2019	Proposed Change to the Appeals Process in Surrey's Current Home to School Transport Policies	To agree a variation to Stage 2 of the appeals process in Surrey's current home to school travel and transport policies to allow verbal representation from parents/carers.	Cabinet Member for All-Age Learning Decisions	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Claire Potier Tel: 01483 517689 Assistant Director for Education (Jane Winterbone)		
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CABINET - 17 DECEMBER 2019

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
17 Dec 2019	Approval of Commissioning and Procurement Strategy for Surreys Countryside Works Services Framework	To approve the commissioning and procurement strategy for the Surrey Countryside Works Framework Agreement for services provided to both Highways and Countryside.	Cabinet	Cabinet Member for Highways (Mr Matt Furniss)	John Lawlor Tel: 03456 009009 Head of Highways & Transport (Lucy Monie)		New
17 Dec 2019	Provision of Frozen and Grocery Supplies	Decision required to re- procure the provision of frozen and grocery supplies. Part Exempt	Cabinet	Cabinet Member for Corporate Support (Dr Zully Grant-Duff)	Andy Clarke Tel: 020 8541 7144 Director for Education, Lifelong Learning & Culture (Liz Mills)	External – Pelican Procurement Services	New
17 Dec 2019	Annual Procurement Forward Plan for the financial year 2020-21	To consider for approval the Annual Procurement Forward Plan for the financial year 2020-21.	Cabinet	Cabinet Member for Corporate Support (Dr Zully Grant-Duff)	Anna Kwiatkowska Tel: 020 8541 7351 Director of Procurement (Elizabeth Stavreski)	Scheduled to go to the Resources & Performance Select Committee on 16 December 2019.	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
17 Dec 2019	Preparation of the New Surrey Waste Local Plan: Main Modifications to the Plan Following Examination Hearings	As part of the Waste Local Plan examination process, and following recent examination hearings, Cabinet is asked to agree 'Main Modifications' to the Plan. This prior to the publication of the modifications to allow time for further representations.	Cabinet	Cabinet Member for Environment & Waste (Mr Mike Goodman)	Paul Sanderson Tel: 020 8541 9949 Int. Executive Director Community Protection, Transport and Environment (Gillian Steward)	Agreement is required as part of the examination of the Plan before an independent Inspector. All necessary consultations have already taken place. A period to allow further representations to be made to the Inspector relating to the amendments proposed will follow agreement of the amended plan.	
17 Dec 2019	Surrey Schools' Funding Formula 2020/21	To approve the council's 2020/21 revenue funding formula for Surrey schools.	Cabinet	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Lynn McGrady Tel: 020 8541 9212 Executive Director Children, Families Lifelong Learning and Culture (Dave Hill)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
17 Dec 2019	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246 Executive Director Resources (Leigh Whitehouse)		
17 Dec 2019	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m. Fully Exempt	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Bowen)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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COMMITTEES-IN-COMMON SUB COMMITTEE - 18 DECEMBER 2019

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
18 Dec 2019	Health and social care commissioning	To approve delegated decisions related to Adult Social Care, Children's Services and Public Health commissioning.	Committees-in-Common Sub-Committee	Leader of the Council (Mr Tim Oliver), Cabinet Member for Children, Young People & Families (Mrs Mary Lewis) Cabinet Member for Adults (Mrs Sinead Mooney)	Act. Executive Director – Public Health (Ruth Hutchinson)		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
18 Dec 2019	Procurement of Adult Integrated Substance Misuse Treatment Update Report	Following approval in principle to proceed at the Committees in Common Sub-Committee on 24 September 2019, the Committee is asked to note an update to the contractual agreement with SaBP (Surrey and Borders Partnership Foundation Trust) under Regulation 12(7) of the Public Contracts Regulations 2015 for the delivery of Adult Integrated Substance Misuse Treatment Service.	Committees-in-Common Sub-Committee	Cabinet Member for Adults and Public Health (Mrs Sinead Mooney)	Martyn Munro Tel: 01483 519644 Act. Executive Director – Public Health (Ruth Hutchinson)		New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
18 Dec 2019	Commissioning and Procurement Options for Surrey Children's Emotional Wellbeing and Mental Health Service	<p>To approve:</p> <ul style="list-style-type: none"> • the proposals by commissioners for the new Emotional Wellbeing and Mental Health Service to commence operation in April 2021; • the high level draft specification for this service; • the proposed financial envelope for this service; • the proposed Route to Market for this service. <p>Part Exempt</p>	Committees-in-Common Sub-Committee	Cabinet Member for Children, Young People & Families (Mrs Mary Lewis)	<p>Albert Gordon Tel: 07966524399,</p> <p>Executive Director Children, Families Lifelong Learning and Culture (Dave Hill)</p>		New

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STRATEGIC INVESTMENT BOARD - 18 DECEMBER 2019
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18 Dec 2019	Investments, Assets & Property	To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals. Part Exempt	Strategic Investment Board	Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)	Peter Hopkins Tel: 0208 213 2787, Sonia Sharma Tel: 020 8541 7588 Executive Director Resources (Leigh Whitehouse)		
18 Dec 2019	Property Investment Strategy - Refresh	To adopt an updated Strategy and associated (minimum) key performance indicators.	Strategic Investment Board	Cabinet Member for Finance (Mr Mel Few)	Graham Brammer Tel: 07515158506 Director of Land & Assets (Patricia Bowen)		New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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CABINET MEMBER DECISIONS - 14 JANUARY 2020

14 Jan 2020	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases under £1m.</p> <p>Fully Exempt</p>	Cabinet Member for Finance Decisions	Cabinet Member for Finance (Mr Mel Few)	<p>Peter Hopkins Tel: 0208 213 2787</p> <p>Director of Land & Assets (Patricia Bowen)</p>		
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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STRATEGIC INVESTMENT BOARD - 21 JANUARY 2020

21 Jan 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p>Part Exempt</p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)</p>	<p>Peter Hopkins Tel: 0208 213 2787, Sonia Sharma Tel: 020 8541 7588</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
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CABINET - 28 JANUARY 2020

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
28 Jan 2020	Draft Budget and Medium Term Financial Plan 2020-25	This report sets out the financial context for the Council and the draft Revenue and Capital budgets for the 2020/21 financial year and indicative budgets for the period 2021 to 2025.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246 Executive Director Resources (Leigh Whitehouse)		
28 Jan 2020	Tadworth Primary School- Replacement Block as Part of Priority Schools Building Programme2 (PSBP2)	Approve the business case for the project to provide a replacement teaching block to improve the educational facility for the pupils attending the school, into the future. The replacement block has been identified via the Department for Education's PSBP2 works. Part Exempt	Cabinet	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Philip Roche Tel: 020 8541 9810 Director of Land & Assets (Patricia Bowen)		New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
28 Jan 2020	Parking Strategy Update	To approve changes to on street parking policies as well as fees and charges for on street parking enforcement services carried out by district and borough councils.	Cabinet	Cabinet Member for Highways (Mr Matt Furniss)	David Curl Tel: 03456 009 009 Head of Highways & Transport (Lucy Monie)		New
28 Jan 2020	Admission Arrangements for Community and Voluntary Controlled Schools and Coordinated Schemes for September 2021	To consider the responses to the consultation on proposed changes to Surrey's admissions arrangements for community and voluntary controlled schools and coordinated schemes for September 2021 and to determine Surrey's admissions arrangements and coordinated schemes for 2021.	Cabinet	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Claire Potier Tel: 01483 517689 Executive Director Children, Families Lifelong Learning and Culture (Dave Hill)	All Surrey schools, Borough/District Councillors, Parish Councillors, MPs, Early Years providers, neighbouring local authorities, Diocesan Boards, Parents, Admissions Forum members, out of County schools	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
28 Jan 2020	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases over £1m.</p> <p>Fully Exempt</p>	Cabinet	Cabinet Member for Finance (Mr Mel Few)	<p>Peter Hopkins Tel: 0208 213 2787</p> <p>Director of Land & Assets (Patricia Bowen)</p>		
28 Jan 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	<p>Anna D'Alessandro Tel: 02085417246</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		

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CABINET MEMBER DECISIONS (ALL-AGE LEARNING) - 31 JANUARY 2020
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31 Jan 2020	Home to School Transport Policy	To agree a variation to home to school travel and transport policies.	Cabinet Member for All-Age Learning Decisions	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Claire Potier Tel: 01483 517689 Assistant Director for Education (Jane Winterbone)		New
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CABINET MEMBER DECISIONS - 11 FEBRUARY 2020
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11 Feb 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m. Fully Exempt	Cabinet Member for Finance Decisions	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Bowen)		
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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STRATEGIC INVESTMENT BOARD - 18 FEBRUARY 2020
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18 Feb 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p>Part Exempt</p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)</p>	<p>Sonia Sharma Tel: 020 8541 7588</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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CABINET - 25 FEBRUARY 2020

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
25 Feb 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246 Executive Director Resources (Leigh Whitehouse)		
25 Feb 2020	Pupil Referral Unit (PRU) Capital Strategy	Approve the Pupil Referral Unit (PRU) Capital Strategy, to ensure Surrey County Council meet their duty to provide suitable premises for the purpose of discharging its responsibility to secure suitable education for those who have been excluded or are otherwise unable to access suitable education. Part Exempt	Cabinet	Cabinet Member for All-Age Learning (Mrs Julie Iles)	Jane Winterbone Executive Director Children, Families Lifelong Learning and Culture (Dave Hill)	PRU Leaders have been consulted each month between October 2018 and August 2019. An agreed specification for the new PRU facilities has been agreed with the PRU Heads.	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
25 Feb 2020	Ash Manor Secondary-Schools Basic Need Expansion Project	<p>Approve the business case for the project to provide a 1Form Entry (1FE) expansion to the school. 150 pupil places in the Ash and surrounding areas of Guildford Borough.</p> <p>Part Exempt</p>	Cabinet	Cabinet Member for All-Age Learning (Mrs Julie Iles)	<p>Nicholas Smith Tel: 020 8541 8902</p> <p>Chief Property Officer</p>		
25 Feb 2020	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases over £1m.</p> <p>Fully Exempt</p>	Cabinet	Cabinet Member for Finance (Mr Mel Few)	<p>Peter Hopkins Tel: 0208 213 2787</p> <p>Director of Land & Assets (Patricia Bowen)</p>		

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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CABINET MEMBER DECISIONS - 10 MARCH 2020

10 Mar 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m. Fully Exempt	Cabinet Member for Finance Decisions	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Bowen)		New
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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STRATEGIC INVESTMENT BOARD - 24 MARCH 2020

24 Mar 2020	Investments, Assets & Property	<p>To approve decisions in relation to the council's investment strategy. This includes shareholdings, investment and property acquisitions and disposals.</p> <p>Part Exempt</p>	Strategic Investment Board	<p>Leader of the Council (Mr Tim Oliver), Cabinet Member for Finance (Mr Mel Few) Cabinet Member for Corporate Support (Dr Zully Grant-Duff) Deputy Leader (Mr Colin Kemp)</p>	<p>Peter Hopkins Tel: 0208 213 2787, Sonia Sharma Tel: 020 8541 7588</p> <p>Executive Director Resources (Leigh Whitehouse)</p>		New
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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COMMITTEES-IN-COMMON SUB COMMITTEE - 25 MARCH 2020

25 Mar 2020	Health and social care commissioning	To approve delegated decisions related to Adult Social Care, Children's Services and Public Health commissioning.	Committees-in-Common Sub-Committee	Leader of the Council (Mr Tim Oliver), Cabinet Member for Children, Young People & Families (Mrs Mary Lewis) Cabinet Member for Adults (Mrs Sinead Mooney)	Act. Executive Director – Public Health (Ruth Hutchinson)		New
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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CABINET - 31 MARCH 2020

31 Mar 2020	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m. Fully Exempt	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Peter Hopkins Tel: 0208 213 2787 Director of Land & Assets (Patricia Bowen)		New
31 Mar 2020	Monthly Budget Monitoring	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Cabinet Member for Finance (Mr Mel Few)	Anna D'Alessandro Tel: 02085417246 Executive Director Resources (Leigh Whitehouse)		New

SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 December 2019 TO 31 March 2020

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	New or Moved Item
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